

LIEN / PERMIT SEARCH FORM

OPTION #1

LIEN SEARCH

- **\$75 Fee per folio number**
- Allow seven to ten (7-10) business days after receipt for a response via e-mail or fax
- Requests received after 2:00p.m. will be processed the next business day

OPTION #2

EXPEDITED LIEN SEARCH

- **\$200 Fee per folio number**
- Allow 48 business hours for a response after receipt via e-mail or fax
- Requests received after 2:00p.m. will be processed the next business day

OPTION #3

PERMIT SEARCH

- **\$40 Fee per folio number**
- Allow seven to ten (7-10) business days after receipt for a response via e-mail or fax
- Requests received after 2:00p.m. will be processed the next business day

Date

Requesting Party Information

Company:

Contact
Person:

Reference #:

Phone:

Fax:

E-mail:

Property Information

Property
Address:

Property
Owner:

Folio #:

Legal
Description: