



Development Services Department
3521 NW 43rd Avenue Lauderdale Lakes, Florida 33319-5599
Mon-Thurs: 8:00a-3:30p-Friday: Closed to the Public
Phone: 954-535-2480 Fax: 954-731-5309
Inspections: 954-535-2481
permits@lauderdalelakes.org

A/C CHANGE OUT PERMIT APPLICATION CHECKLIST

Please note that this checklist is not all-inclusive. Due to changes in codes, regulations, and ordinances, other requirements may apply. Call the inspection line at (954) 535-2481 by 2:00 pm to schedule an inspection, the Building Department will schedule your request for the following business day. Note: Click on blue hyperlinks for required documents.

Required Permit Applications:

- [Broward County Uniform Permit Application](#)
- [Broward County Uniform Data Form for Residential and Light Commercial Air Conditioning Replacement](#)

Minimum Plan Submittal:

- Two (2) sets of product approvals. (NOA)
- Signed Contract between Contractor and Owner.
- If Technical Evaluation Report is submitted one of the two copies must have raised seal

Other Requirements & Information:

- [Contractor Registration Requirements](#) (When applicable)
- [Notice of Commencement](#) (if job value over \$7,500)

Permit Review Stop:

- Mechanical

Inspections:

- Mechanical Final